

## PROGRAMME TIMETABLE

Date and Time	Event	Remarks
Thurs 17th October 2024 12.30 - 14.00	Module 1: Fundamentals of Practice Management	Live via Zoom
Thurs 24th October 2024 12.30 - 14.00	Module 2: HR & Staff Management	Live via Zoom
Thurs 31st October 2024 12.30 - 14.00	Module 3: Financial Management for Practices	Pre-recorded
Thurs 7th November 2024 12.30 - 14.00	Module 4: Implementing Practice Resources & Policies	Live via Zoom
Thurs 14th November 2024 12.30 - 14.00	Module 5: Communication Skills Development	Live via Zoom
Thurs 21st November 2024 12.30 - 14.00	Module 6: Operational Efficiency in Practice	Live via Zoom