

## PROGRAMME TIMETABLE

### PRACTICE MANAGEMENT

Date and Time	Event	Remarks
Thurs 14th Sept 2023 1230 - 1400	Module 1: The Principles of Practice Management	Live via Zoom
Thurs 21st Sept 2023 1230 - 1400	Module 2: The Practice Management Role	Live via Zoom
Thursday 28th Sept 2023 1230 - 1400	Module 3: HR & Staff Management	Pre-recorded
Thurs 5th Oct 2023 1230 - 1400	Module 4: GMS & State Finances	Live via Zoom
Thurs 12th Oct 2023 1230 - 1400	Module 5: Practice Policies	Live via Zoom
Thurs 19th Oct 2023 1230 - 1400	Module 6: Practice Systems & Maximising Resources	Live via Zoom
Thurs 26th Oct 2023 1230 - 1400	Module 7: Time Management & Work Life Balance	Live via Zoom